

**St. Mary's Church**  
**Property Report for the Year 2008**  
**Given January 25, 2009**

Planned work done in 2008

1. Painted east wall of Church and portions of front
2. Increased energy efficiency with new storm windows on the Parish Hall and better control of the heating plant
3. Rewired the Attic lighting
4. Installed new roof on flat area (over offices)
5. Completed phone and data installation

Unplanned work in 2008

6. Recovery from pipe burst in electrical closet

Projected projects for 2009

7. Organ Repairs
8. Repair of Attic Floor
9. Replacement of outdated pipes (see unplanned)
10. Painting and minor repairs of Belfry
11. Maintenance of stonework at church stairs and rectory
12. Chimney repair
13. Exploration of "Belfry Tilt" and potential termite damage

Things left undone

14. Establish ongoing Property Committee
15. Energy Audit

Financial

Overall Property Account was approximately \$1,000 over the budgeted amount with a planned transfer of \$5,000 from a (now depleted) maintenance account.

We must continue awareness of the need to establish and follow an adequate property budget. Long term property needs should be addressed and documented.

Submitted by:  
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